



Eco Sourcing Hub
REDUCE COSTS, EMISSIONS & RISKS

PASSWORD POLICY

FM0021





OBJECTIVE

A robust password is essential for access to a business' internal networks.

POLICY

1. Common passwords are forbidden, see please password black list.
2. passwords contain at least 14 characters, One at least capital letter, number, and one symbol:
A-Z, 0-9, ! @ # \$ % ^ & * - _ + = [] { } | \ : ' , . ? / ` ~ " > < () ;
3. Suggest the use of passphrases rather than passwords. This could be an actual phrase (TheCatSatOnTheMat?184) or a selection of words (1TangoZuluFoxtrot!2).
4. Substituting numbers and symbols for letters and spaces: S3cur3_Pa55wOrd5_Ar3_Important!
5. If you are using complex passwords (passphrases, Substituting) you don't need to change them very often (or at all). Just change them if you believe the password may have been compromised (such as after a laptop theft).

Next Update 13/11/2024

